



**FACULTY OF HOTEL AND TOURISM MANAGEMENT
UNIVERSITI TEKNOLOGI MARA
HTM655 UNDERGRADUATE PROJECT
(Research Project)**

ORAL PRESENTATION EVALUATION

Student Name :

Student ID :

Program Code :

Topic :

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Examiners

Name : (Examiner 1)		Signature:
Name : (Examiner 2)		Signature:
Name : (Examiner 3)		Signature:

ORAL PRESENTATION RUBRICS (30%)

ORAL PRESENTATION AND DEFENSE OF PROJECT						SCORE
STATEMENT	1	2	3	4	5	
Disposal	Unprofessional	Minimally Professional	Somewhat Professional	Professional	Very Professional	
Oral Presentation	Does not adequately defend project.	Marginally defend project	Adequately defends project	Competently defends project	Masterfully defends project	
	Does not answer key questions	Does not fully answer key questions	Answers questions, but often with little insight	Provides very helpful answers to questions	Provides clear and insightful answers to questions	
	Very frequently shows a need for deeper reflection on vital points	Quite frequently shows a need for deeper reflection on vital points	Frequently shows a need for deeper reflection on minor points	May occasionally manifest need for further reflection on minor points	Did not manifest need for further reflection on minor points. Uses presentation resources as a guide	
	Reads the material from presentation entirely	Frequently reads the material from presentation	Relies quite a bit from the material from presentation. Has difficulty speaking freely to the audience	Only slightly refers to material from presentation. Slight difficulty speaking freely to the audience	Only uses presentation resources as a guide. Speaks freely to the audience with detailed explanations	
	Is clearly not comfortable with the topic	Is somewhat not comfortable with the topic	Quite comfortable with the topic	Comfortable with the topic	Very comfortable with the topic	
	No eye contact at all with the audience	Barely have eye contact with the audience	Minimal eye contact with the audience	Have adequate eye contact with the audience	Keeps appropriate eye contact at all time with the audience	
Quality of Visual Aids Used	Poor quality, not easily interpretable	Minimal quality, fairly easily interpretable	Acceptable quality, quite easily interpretable	High quality and easily interpretable	Very high quality and very easily interpretable	
					TOTAL SCORE	/40
The Total Mark of this section shall be converted to 30% of the overall marks (Total score ÷ 40 X 30)					TOTAL SCORE	/30