

LOG BOOK EVALUATION FORM

Name : _____

Student ID : _____ Program : Diploma in Hotel Management

Date of internship : _____

Name of organization : _____

NO.	ITEM	<i>Poor</i> [1 mark]	<i>Unsatisfactory</i> [2 marks]	<i>Average</i> [3 marks]	<i>Good</i> [4 marks]	<i>Excellent</i> [5 marks]
1.	LOG BOOK CONTENT (CO1:P01) (CO1:P05)	Incomplete summary throughout internship endorsed by Head of Departments	Lacking summary throughout internship endorsed by Head of Departments	Completed summary throughout internship endorsed by Head of Departments	Completed summary throughout internship with reported problems and recommendations endorsed by Head of Departments	Excellent completed summary throughout internship with reported problems and recommendations endorsed by Head of Departments
3.	CONSISTENCY BETWEEN LOG BOOK AND FINAL REPORT (CO1:P02)	Least consistency between log book and final report	Minimal consistency between log book and final report	Some consistency between log book and final report	Mostly consistent content between log book and final report	Consistency between log book and final report
TOTAL (10 MARKS)						

green

Examiner's signature : _____

Examiner's name : _____

Date : _____