



AKADEMI PENGAJIAN BAHASA  
DEPARTMENT OF ENGLISH LANGUAGE & LINGUISTICS

## ACADEMIC CALENDAR DEGREE COURSES

SESSION 2: FEBRUARY – JUNE 2020

DATE	ACADEMIC ACTIVITIES
24 Feb – 28 Feb	<b>WEEK 1</b> LECTURE BEGINS
2 – 6 Mar	<b>WEEK 2</b>
9 – 13 Mar	<b>WEEK 3</b>
16 – 20 Mar	<b>WEEK 4</b> ELC640 - Job Application Documents (20%)
23 – 27 Mar	<b>WEEK 5</b> <b>BLENDED LEARNING</b>
30 Mar– 3 Apr	<b>WEEK 6</b> ELC550 - Annotated Bibliography (30%) ELC 650 - Workplace Simulation (25%) Oral Presentation, Pair work, 11 Minutes (week 6-7) ELC590 – IS portfolio (10%), Information Speech 4-6 mins (30%), (week 6-7) ELC640 – Video Resume (15%) EWC 661 – Proposal Presentation (35%, week 6-7: Oral Presentation -15%, proposal 20%) EWC 663 – Informal Meeting (30%) (Week 6-7) <b>Moderation :</b> ELC640 (Resume – 20%)

6 – 10 Apr	<b>MID SEM BREAK</b>
13 – 17 Apr	<p><b>WEEK 7</b></p> <p>ELC560 – Test 1 (30%)</p> <p>ELC590 – Informative Speech, 4-6 Minutes (30%), (week 6-7)</p> <p>ELC600 _ Discussion Observation (20%), (week 7&amp;9)</p> <p>ELC640 – Screening Interview (25%) Groups of 3 to 4, 15-20 minutes + Portfolio (5%) (Week 7&amp;9)</p> <p>ELC650 – Workplace Simulation (25%) Oral Interaction, Pair work, 11 Minutes, Week 6 -7</p> <p>EWC 661 – Proposal Presentation (35%, week 6-7: Oral Presentation -15%, proposal 20%)</p> <p>ELC662 – Quiz (30%)</p> <p>EWC 663 – Informal Meeting (30%) (Week 6-7)</p>
20 – 24 Apr	<p><b>WEEK 8</b></p> <p><b>BLENDED LEARNING</b></p> <p><b>Moderation:</b></p> <p>ELC550 – Annotated Bibliography (30%)</p> <p>ELC560 – Test 1 (30%)</p> <p>EWC661 – Proposal (20%)</p>
27 Apr – 1 May	<p><b>WEEK 9</b></p> <p><b>* 1 May (Friday) – Labour Day</b></p> <p>ELC501 – Test (35%)</p> <p>Written Article Analysis (25%), (Week 8-13)</p> <p>ELC550 – Analysis of Article (30%) (Week 9-10)</p> <p>ELC 600 – Discussion Observation (20%) (week 7&amp; 9)</p> <p>ELC640 – Screening Interview (25%) Groups of 3 to 4, 15-20 minutes + Portfolio (5%) (Week 7&amp;9)</p> <p>ELC650 – Discussion Observation (25%) Discussion, Group Work, 25 minutes, (Week 9 -10)</p> <p>- Written Presentation (20%) Email, 30 minutes (week 9-10)</p>
4 – 8 May	<p><b>WEEK 10</b></p> <p><b>** 7 May (Monday): Wesak Day Holiday</b></p> <p>ELC501 – Written Article Analysis (25%), (Week 8-13)</p> <p>ELC550 – Analysis of Article (30%) (Week 9-10)</p> <p>ELC560 – Test 2 (30%), 1 ½ hours</p> <p>ELC600 – Written Reflection (30%)</p>

	<p>ELC650 – Discussion Observation (25%) Discussion, Group Work, 25 minutes, (Week 9 -10)</p> <p>- Written Presentation (20%) Email, 30 minutes (week 9-10)</p> <p><b>Moderation:</b></p> <p>ELC501 – Test (35%)</p>
11 – 15 May	<p><b>WEEK 11</b></p> <p><b>** 10 May (Sunday): Nuzul Al Quran</b></p> <p>BLENDED LEARNING</p> <p><b>Moderation:</b></p> <p>ELC600 – Written Reflection (30%)</p> <p>ELC650 – Written Presentation (20%)</p>
18 – 22 May	<p><b>WEEK 12</b></p> <p>ELC501 – Written Article Analysis (25%), (Week 8-13)</p> <p>ELC590 - PS portfolio (20%)</p> <p>- Persuasive Speech, 6-10 mins (40%), (week 12-14)</p> <p>ELC600 – Drama Script (20%)</p> <p>ELC640 – Placement Interview (35%), One-to-one, 8-10 minutes (week 12-14)</p> <p>EWC661 – Peer Assessment on Teamwork (5%)</p> <p>EWC662 – Written Assessment (25%) Pairwork,</p> <p>EWC663 – Formal Meeting (40%) (Week 12 &amp;13)</p>
<b>25 May –5 Jun</b>	<p><b>MID-SEM BREAK (2 weeks)</b></p> <p><b>24 – 25 May: Hari Raya Aidil Fitri</b></p> <p><b>30 – 31 May: Harvest Festival</b></p> <p><b>1 – 2 June: Gawai Day</b></p>
8 – 12 Jun	<p><b>WEEK 13</b></p> <p>ELC501 – Written Article Analysis (25%), (Week 8-13)</p> <p>- Forum Discussion (30%) (week 13-14)</p> <p>- Portfolio (10%)(week 13-14)</p> <p>ELC560 – Executive Summary Presentation (10%), 5 Minutes (Week 13-14)</p> <p>ELC590 - Persuasive Speech (40%), (week 12-14)</p> <p>ELC600 – Dramatising Interpretation of Act / Chapter / Plot / Scene (30%), 20-30 minutes (Week 13-14)</p> <p>ELC640 – Placement Interview (35%), One-to-one, 8-10 minutes (week 12-14)</p> <p>ELC650 – Video Critique (30%), Oral Presentation, Pair Work, 15</p>

	minutes (Week 13 – 14) EWC663 – Formal Meeting (40%) (Week 12 &13)
15 – 19 Jun	<b>WEEK 14</b> ELC501 - Forum Discussion (30%) (Week 13-14) - Portfolio (10%) (Week 13-14) ELC550 - Term Paper (40%) ELC560 - Executive Summary Presentation (10%), 5 Minutes (Week 13-14) - Executive Summary Assignment (30%) ELC590 - Persuasive Speech (40%), (week 12-14) ELC600 – Dramatising Interpretation of Act / Chapter / Plot / Scene (30%), 20-30 minutes (Week 13-14) ELC640 – Placement Interview (35%), One-to-one, 8-10 minutes (week 12-14) ELC650 – Video Critique (30%) Oral Presentation, Pair Work, 15 minutes (Week 13 – 14) EWC661 – Complete Report (60%), Group Work EWC662 – Portfolio (15%) Group Work - Test (30%) 2 hours ELC663 – Written Task (30%) 1 ½ hours <b>Moderation:</b> ELC590 – PS Portfolio (20%) EWC662 – Test (30%)
22 – 26 Jun	<b>Revision Week</b> <b>Moderation:</b> EWC663 – Written Task (30%)
22 – 25 Jun	<b>EET Speaking</b>
29 Jun	<b>EET Writing</b>
29 Jun – 19 Jul	<b>Final Exams</b>
TBA	<b>Announcement of Results</b>
20 Jul – 6 Sep	<b>Semester Break (7 weeks)</b>

\*\* a national holiday except for certain states

Updated: 18 February 2020

### List of Degree Courses:

ELC501 – English for Critical Academic Reading

ELC550 – English for Academic Writing  
ELC560 – English for Executive Summary  
ELC590 – English for Presentation  
ELC600 – English for Job Applications  
ELC650 – English for Professional Interaction  
EWC661 – English for Report Writing  
EWC662 – English for Business Correspondence  
EWC663 – English for Meetings and Discussions